



Youth Development Coordinator

An exciting opportunity has arisen for an enthusiastic Youth Development Coordinator to join the Western Bulldogs Community Foundation (WBCF).

Our community investment at the Bulldogs is different from others. As well as being a football club, in shape of our Foundation, we have a community organisation that delivers services to people in the West. Western Bulldogs Community Foundation is a separate entity that works hand-in-hand with the Club and utilises the Bulldogs brand as a platform to engage a wide range of participants and positively influence their lives.

The Western Bulldogs Youth Development Coordinator is a Full-time role on a fixed term basis to co-ordinate and deliver “The Western Bulldogs Leadership Project” and “Camp Bulldog”, as well as supporting the coordination of the Nallei Jerring Indigenous Youth Program, The Social Enterprise Project, Leader of the Pack (CALD youth leadership project) and GOAL (African youth mentoring program).

The successful candidate will be responsible for:

- Coordinating, delivering and evaluating the Leadership Project and Camp Bulldog;
- Providing coordination and delivery support to other WBCF Youth Programs;
- Providing support, encouragement and guidance to program participants and volunteers;
- Supervising & mentoring casual staff, volunteers and placement students;
- Performing administrative tasks;
- Coordinating with local partners and program stakeholders;
- Coordinating program evaluations and developing reports to councils, partners and sponsors;
- Collaboration across Western Bulldogs Community Foundation streams to advise on Youth Programs;
- Data Management.

Required knowledge, skills and qualifications:

- Knowledge and experience in Youth Engagement & Development is essential;
- Demonstrated high level written, verbal, and interpersonal skills;
- Strong leadership skills required;
- Demonstrated experience in project development, implementation, and evaluation and reporting
- Demonstrated experience of stakeholder engagement, negotiation and relationship management across sectors
- Demonstrated ability to use initiative, meet tight time frames, and to work with limited supervision
- Minimum of 2 years' experience in a similar role
- An Undergraduate degree in Youth Work or Social work would be advantageous

If you are interested in working in a challenging yet extremely satisfying position, [please click on this link to the SEEK Job Advertisement](#) and attach a covering letter & your resume.

Applications close at **5pm on Monday 7 January 2019**. A six (6) month probationary period applies to this position.

Please note that due to the high level of interest only those applicants short listed will be contacted.